

**POTEAU INDUSTRIAL AUTHORITY
AGENDA FOR
Monday, December 5, 2016**

The Board of Trustees for the Poteau Industrial Authority, Poteau, Oklahoma will meet at 7:00 p.m. on Monday, December 5, 2016 at Poteau City Hall, 111 Peters St., Poteau, Oklahoma for a regularly scheduled meeting.

ORDER OF BUSINESS

1. Call to order
 2. Invocation
 3. Roll call.
 4. Consideration/action to accept and approve consent agenda:
 - A. Approve minutes for the November 7, 2016 meeting.
 - B. Approve payment of purchase orders as signed and approved by the finance committee.
 - C. Approve acceptance of department reports.
 - D. Approve budget transfers for the month of November, 2016.
 5. Appearances of petitions from the audience.
 6. Committee reports:
 7. Agenda items:
 - A. Chamber report
 - B. Historic Downtown Poteau report
 - C. Consideration/Action to approve meeting dates for 2017.
 8. New Business: (matters not known about or reasonably foreseen prior to meeting.)
- Adjournment:

**POTEAU PUBLIC WORKS AUTHORITY
AGENDA FOR
Monday, December 5, 2016**

The Board of Trustees for the Poteau Public Works Authority, Poteau, Oklahoma will meet at 7:05 p.m. on Monday, December 5, 2016 or immediately following the meeting of the Poteau Industrial Authority at Poteau City Hall, 111 Peters St., Poteau, Oklahoma for a regularly scheduled meeting.

ORDER OF BUSINESS

1. Call to order.
2. Roll call.
3. Consideration/action to accept and approve the consent agenda:
 - A. Approve minutes for the November 7, 2016 meeting.
 - B. Approve payment of purchase orders as signed and approved by the finance committee.
 - C. Approve acceptance of department reports.
 - D. Approve budget transfers for the month of November, 2016.
4. Appearance of petitions from the audience:
5. Committee reports:
6. Agenda Items:
 - A. Consideration/Action to approve meeting dates for 2017.
 - B. Consideration/Action to approve Holidays for 2017.
7. New Business: (matters not known about or reasonably foreseen prior to time of meeting.)

Adjournment:

POTEAU CITY COUNCIL
AGENDA FOR
Monday, December 5, 2016

The Mayor and members of the Poteau City Council of Poteau, Oklahoma will meet at 7:10 p.m., or immediately following the meeting of the Poteau Public Works Authority, on Monday, December 5, 2016, at Poteau City Hall, 111 Peters St., Poteau, Oklahoma for a regularly scheduled meeting.

ORDER OF BUSINESS

1. Call to order.
 2. Roll call
 3. Consideration/action to accept and approve the consent agenda.
 - A. Approve minutes for the November 7, 2016 meeting.
 - B. Approve payment of purchase orders as signed and approved by the finance Committee.
 - C. Approve acceptance of department reports.
 - D. Approve budget transfers for the month of November, 2016.
 4. Committee Reports:
 - A. Personnel Committee recommends Caitland Graham - Nutrition Center for full-time benefits.
 - B. Personnel Committee recommends accepting the resignation of Jack Younger – Airport Manager effective 12-31-16
 - C. Report on Swimming Pool.
 5. Appearances of petitions from the audience.
 6. Agenda Items:
 - A. Consideration/Action to authorize OMAG to distribute unused portion of the fiscal year 2013-14 Worker’s Comp loss fund to the City.
 - B. Consideration/Action to approve meeting dates for 2017.
 - C. Consideration/Action to approve Holidays for 2017.
 7. New Business: (matters not known about or reasonably foreseen prior to time of meeting.)
- Adjournment: