

**POTEAU INDUSTRIAL AUTHORITY  
AGENDA FOR  
Monday, December 4, 2017**

The Board of Trustees for the Poteau Industrial Authority, Poteau, Oklahoma will meet at 7:00 p.m. on Monday, December 4, 2017 at Poteau City Hall, 111 Peters St., Poteau, Oklahoma for a regularly scheduled meeting.

**ORDER OF BUSINESS**

1. Call to order
  2. Invocation
  3. Roll call.
  4. Consideration/action to accept and approve consent agenda:
    - A. Approve minutes for the November 6, 2017 meeting.
    - B. Approve payment of purchase orders as signed and approved by the finance committee.
    - C. Approve acceptance of department reports.
    - D. Approve budget transfers for the month of November, 2017.
  5. Committee reports:
  6. Agenda items:
    - A. Chamber report
    - B. Historic Downtown Poteau report
    - C. Consideration/Action to approve meeting dates for 2018.
  7. New Business: (matters not known about or reasonably foreseen prior to meeting.)
- Adjournment:

**POTEAU PUBLIC WORKS AUTHORITY  
AGENDA FOR  
Monday, December 4, 2017**

The Board of Trustees for the Poteau Public Works Authority, Poteau, Oklahoma will meet at 7:05 p.m. on Monday, December 4, 2017 or immediately following the meeting of the Poteau Industrial Authority at Poteau City Hall, 111 Peters St., Poteau, Oklahoma for a regularly scheduled meeting.

**ORDER OF BUSINESS**

- 1. Call to order.**
- 2. Roll call.**
- 3. Consideration/action to accept and approve the consent agenda:**
  - A. Approve minutes for the November 6, 2017 meeting.**
  - B. Approve payment of purchase orders as signed and approved by the finance committee.**
  - C. Approve acceptance of department reports.**
  - D. Approve budget transfers for the month of November, 2017.**
- 4. Committee reports:**
- 5. Agenda Items:**
  - A. Consideration/Action to approve meeting dates for 2018.**
  - B. Consideration/Action to approve Holidays for 2018.**
- 6. New Business: (matters not known about or reasonably foreseen prior to time of meeting.)**

**Adjournment:**

**POTEAU CITY COUNCIL  
AGENDA FOR  
Monday, December 4, 2017**

The Mayor and members of the Poteau City Council of Poteau, Oklahoma will meet at 7:10 p.m., or immediately following the meeting of the Poteau Public Works Authority, on Monday, December 4, 2017 at Poteau City Hall, 111 Peters St., Poteau, Oklahoma for a regularly scheduled meeting.

**ORDER OF BUSINESS**

1. Call to order.
2. Roll call
3. Consideration/action to accept and approve the consent agenda.
  - A. Approve minutes for the November 6, 2017 meeting.
  - B. Approve payment of purchase orders as signed and approved by the finance Committee.
  - C. Approve acceptance of department reports.
  - D. Approve budget transfers for the month of November, 2017.
4. Committee Reports:
5. Agenda Items:
  - A. Presentation of service pins:  
Brandon McDaniel – Police Dept. – 10 years
  - B. Consideration/Action to approve meeting dates for 2018.
  - C. Consideration/Action to approve Holidays for 2018.
  - D. Consideration/Action to approve a grant writer for Safe Route to School Grant.
  - E. Consideration/Action on T-Hangar leases at the Airport.
  - F. Pool Update.
6. New Business: (matters not known about or reasonably foreseen prior to time of meeting.)  
  
Adjournment: